

<b>Subject:</b>	<b>Leeming ESC School Board Meeting</b>
Time:	1:00pm
Date:	8 <sup>th</sup> May 2017
Location:	ESC Meeting Room
Chair:	Keran Davies
Apologies:	Tanya Matulich, Jane Devenyns
Attendees:	Judie Hardie, Evelyn Riley, Cathy Houden, Marianne Underwood, Digby Claydon, Vicki Banks, Nikky Vodanovic

Time	Item and summary of discussion	Action
1:00pm	<p><b>Welcome</b> Meeting was opened at 1:00pm. See list of attendees and apologies above. Minutes read and accepted by Board</p> <p><b>Business Arising:</b></p> <ol style="list-style-type: none"> <li>Jane emailed a copy of South Metropolitan TAFE Fact Sheet from Student support Services. This provides useful information for students and families. A link will be provided to the information on our school website.</li> <li>Nicky signed Terms of Reference and Code of Conduct</li> </ol>	Link to fact sheet to be included on school website
1:15pm	<p><b>Electronic Devices Policy</b></p> <p>Board was emailed policy prior to meeting to review. Policy discussed and endorsed by Board.</p>	Endorsed Electronic Devices Policy will be discussed and introduced at next staff meeting Tuesday 16 <sup>th</sup> May
1:30pm	<p><b>2016 Annual Report</b></p> <p>Keran thanked Board members for their feedback and input into the Annual Report</p> <p>Next year we have the Annual Report professionally published to save time and improve the quality and professionalism of the document.</p> <p>2016 Annual Report Endorsed by Board</p>	Endorsed Keran will upload to Schools Online 8/5/2017

<p>1:45pm</p>	<p><b>Purpose Vision Values and Mission statements</b> Review of Vision Values Purpose and Mission from 24/4/2017 School Development Day emailed to Board for review prior to meeting</p> <p>Discussion of statements and Board endorsed agreed Values, Purpose and Mission. Further work and discussion on Vision for endorsing at next meeting.</p> <p><b>Business Plan</b> Through discussions and feedback from staff, surveying the school community, committee reviews and data collected three key areas for the Business Plan are beginning to develop:</p> <ol style="list-style-type: none"> <li>1. Literacy</li> <li>2. Pathways</li> <li>3. Teaching and Learning</li> </ol>	<p>Board to review Vision prior to next meeting Monday 19<sup>th</sup> June</p> <p>Further development of these key areas will be discussed at the next staff meeting on 16<sup>th</sup> May and a draft presented to the Board at the next meeting 19<sup>th</sup> June</p>
<p>2:15pm</p>	<p><b>Finance</b> No Budget adjustments</p> <p>Discussion of <b>Funding Agreement for 2017</b></p> <ul style="list-style-type: none"> <li>- Role and responsibility of Principal and Board</li> <li>- Student Centred Funding Statement presented</li> <li>- Student Characteristics Funding Statement presented to Board</li> </ul> <p>Discussion of plans for new <b>Administration Block</b></p> <ul style="list-style-type: none"> <li>- Our administration area no longer meets our needs</li> <li>- Manager of Corporate Services needs her own office</li> <li>- Deputies share a small office</li> <li>- Student Services area required for a Student Services Manager, Chaplain, VET and WPL Team, Therapists</li> <li>- Discussions have been ongoing with LSHS who also require an administration extension due to increasing numbers. LSHS supportive of New Administration Block</li> </ul>	<p>Keran and Judy signed Funding Agreement</p> <p>Meeting with Facilities Program Delivery to discuss administration building brief A feasibility study to be done to determine costing</p>
<p>2:30pm</p>	<p><b>Delivery Performance Agreement</b></p> <p>DPA roles and responsibility of Principal and Board discussed</p>	<p>Keran and Judy signed DPA Keran will send to School Improvement and Support Unit by 30<sup>th</sup> June 2017</p>
<p>2:40pm</p>	<p><b>Parent Network Meeting</b> Term 1 Parent Network meeting on WA NDIS and pathways for students post school was very successful with a good turn out of parents.</p> <p>Ideas discussed for next meeting:</p> <ul style="list-style-type: none"> <li>• Leisure and recreation, social, sporting groups</li> </ul>	<p>Cathy to coordinate next parent network meeting before next assembly 22/5/17</p>

	<ul style="list-style-type: none"> <li>• NDIS information</li> <li>• Disability Support Pension information</li> <li>• Local Coordinator Area Manager- process and information</li> </ul>	
<b>2:50pm</b>	<b>Meeting Closed</b> <b>Next meeting: Monday 19<sup>th</sup> June 2017</b>	

<b>Role</b>	<b>Name</b>	<b>Signature</b>	<b>Date</b>
Chairperson	J Hardie	_____	_____
Principal	K Davies	_____	_____
Teacher Reps	E Riley	_____	_____
	C Houden	_____	_____
Parent Reps	M Underwood	_____	_____
	D Claydon	_____	_____
	N Vodanovic	_____	_____
	V Banks	_____	_____