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| **Subject:** | **Leeming ESC School Board Meeting** |
| Time: | 1:00pm – 3:00pm |
| Date: | Monday 22 March 2021 |
| Location: | Conference Room |
| Chair: | Digby Claydon |
| Apologies: | D Claydon, T Matulich, K Houghton, F Robb |
| Attendees: | K Davies, E Riley, C Houden, Joss Morgan, D. Barker, B McCarthy, J Devenyns |

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| **Item and summary discussion** | **Action** |
| **Welcome**  Meeting opened at 1:00pm. See list of attendees and apologies above  Previous minutes read and accepted by Board.  Statement of Expectation document has been signed and emailed to Department of Education |  |
| **Thank you Jane Devenyns**  Thank you Jane for being a member of the Board over the past four years. We have appreciated your contributions and positive support and wish you all the very best for your future plans. |  |
| **Parent Welcome Morning Tea**  Keran, Karen, Bernadette, Cathy and Vangi met to coordinate the morning tea for year 7 and new families to Leeming ESC in 2021.   * The morning tea is organised for Tuesday 30/3/21 9:00am – 10:15am * Guest speakers – Dawn Barker and Karen Houghton will talk about their experience at Leeming * Families will have an opportunity to network and meet each other | Flyer has been sent out to families |
| **Parent facebook and Family Networking event**   * Currently 39 members on Parent Facebook * Fran is still working on Funding for the family Event and will have more information next term | Fran will provide an update in Term 2 |
| **Meeting with Pam Moss, Director Public Schools**   * Keran met with Pam Moss and principals from Canning Vale College, Lakelands SHS and Atwell * Discussion on when education support programs will start at Canning Vale College and Lakelands SHS * Building has been delayed and not due for completion until July 2022. This means these schools will not be taking enrolments until 2023. Pam Moss will confirm building completion * They will be trialling zoning the schools and setting up new bus routes. They will be working with School Bus Services and the schools to coordinate the new school boundaries * When these schools are operational our students enrolments will start to reduce in numbers * New Enrolment Policy is coming out sometime this year | Keran will provide further updates on completion dates when Pam Moss confirms |
| **Capital and Minor Works**  Evelyn presented the Capital and Minor works projects in progress. All projects are on track for completion.  Evelyn is getting quotes for the staff study to be upgraded  Please see attached Buildings and Maintenance Report | Building and Maintenance Report attached |
| **Business Plan 4.4 Whole school implementation of Positive Behaviour Support (PBS) Presentation**  Cathy Houden gave a presentation on the progress made with PBS in 2020/2021   * PBS is a framework to support implementation of positive behaviour support * As a school community we have identified all the positive programs and things we are already doing to promote positive behaviour * 3-5 year implementation plan * Students will be able to tell you what is expected of them at school and in the community * Data driven and administration involvement is essential * All staff surveyed in 2020 (School Climate Survey). 100% of staff believe PBS is a positive approach and support the implementation of PBS at Leeming ESC * PBS Team is a cross section of staff including; administration, teachers, education assistants and school psychologist * A Matrix has been developed with input from staff and students * The Matrix has been sent home to parents for feedback * PBS team are developing a Staff Handbook for PBS * Students will be explicitly taught expected behaviours | PBS Team will be collating feedback from parents  Matrix and Handbook will be discussed at next School Development Day Monday 19th April |
| **Business Plan 2.3 Use evidence based practice to inform whole school mathematics programs Presentation**  Emma Ratto gave a presentation on the progress so far in mathematics   * Research – explicit teaching of maths concepts is essential * Developing a school Scope and Sequence for sequential learning of mathematics concepts * Developing a school based Instructional Model for mathematics * Upskilling staff in assessment and data to support teaching and learning * Raising profile of integrating maths across learning areas   The Board enjoyed the comprehensive report and the work completed so far |  |
| **Business Plan Presentation**  **2.2 Deliver an integrated curriculum relevant to individual student pathways**  **5.2 Build partnerships and programs to improve open employment pathways and community engagement**  Louisa Franceshini Piil gave a presentation on student achievement in VET and SCSA and Destination Data collated form school leavers 2018 – 2020   * The VET Team have set up a better system for collation of data * Student achievement is recognised through School Curriculum and Standards Authority in years 10 – 13. Students receive a Statement of Attainment * Lou went through Vocational Education and Training certificate course achievement * Destination - Employment data * From the data it has been identified there is a need to support students transitioning into the Open Employment job Market * Lou discussed the ACTIV Internship and future programs in STEP and SCREAM to develop skills and open employment pathways for students | Suggestion from Board to include a definition of employment for our students e.g. Open, ADE, Customised Employment |
| **Finance**  Budget Revisions:  D1505 Cleaning – cleaning undercover area and classrooms from $1000 - to $5000  D1686 Minor Works – ongoing maintenance From $5000 To $10000  D2510 Furniture and Fittings – shelving &desks, COMMS room and demountable $10000 to 30 000  D2705 Staff Development – FIRST AID for all staff from $15000 to 25000  D6220 Therapy – Term 4 2020 paid in 2021 from $80000 to $110000  D6105 – D6185 Class Budgets additional $500 to cover SoSafe Protective Behaviours Program | Endorsed by Board |
| **Community Project**  Vangi gave an update of the School Community Project:   * Local churches have been supporting the project and providing donations |  |
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| **Meeting Closed: 3:00pm** |  |
| **Next Meeting: Monday 3rd May 2021 1:00pm – 3:00pm** |  |

**Role Name Signature Date**

Chair D Claydon

Principal K Davies

Teacher Reps E Riley

C Houden

Parent Reps J Morgan

K Houghton \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

F Robb ­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Community Reps D Barker \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

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